

Instructions for Form L-123

***CERTIFICATION OF RESIGNATION OF REGISTERED AGENT  
WITHOUT A SUCCESSOR  
LIMITED LIABILITY COMPANIES  
(Title 42:2B)***

STATUTORY FEE: **\$25**

The MANDATORY fields are:

**Business Name**

List the LLC name as it appears on the records of the Treasurer.

**Agent Name and Office**

List the registered agent name and office as they appear on the records of the Treasurer.

**State of Formation**

List the state in which the LLC was formed.

**Declaration of Mailing**

Add a statement that indicates that a copy of the resignation was sent via certified mail, return receipt requested. Include the following information: certified mail number; post office from which mailing was done; mailing address (must be to last-known member or manager); and indication of whether the mailing was accepted or not, and if accepted, by whom. If the mailing was not accepted, provide an explanation. Form L-123 provides all of the necessary blanks and statements for these filing requirements.

**Date That Resignation Was Mailed**

List the mailing date.

**ATTESTATIONS**

Add a statement indicating an understanding that the resignation is effective upon the filing of the change form with the Division of Revenue, or upon the designation of a new agent/office by the affected LLC, whichever is earlier.

**ATTACHMENTS**

Attach a copy of the resignation.

**EXECUTION**

The resigning agent must sign. Also, list the date of execution (signature).

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These documents should be filed in duplicate. Non-profits should file in triplicate.

Make checks payable to: TREASURER, STATE of NEW JERSEY. (No cash, please)

Mail to: Division of Revenue, PO Box 308, Trenton, NJ 08625